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1 to 3 and 6 February 1995

FOR ACTION

PROVISIONAL ANNOTATED AGENDA AND ORGANIZATION OF WORK

For the first regular session of the Executive Board
to be held at United Nations Headquarters from
1 to 3 and 6 February 1995

SUMMARY

The present document contains the provisional annotated agenda and organization of work for the first regular session of 1994 of the Executive Board. The annex provides the proposed timetable for the session.

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PROVISIONAL AGENDA

1. Opening of the session: remarks by the President and the Executive Director.

2. Adoption of the provisional agenda.

3. Management review of UNICEF.

4. Follow-up to the multi-donor evaluation of UNICEF.

5. Emergency operations.

6. Improving the consideration and approval process of country programme recommendations.

7. Follow-up on conference facilities at the premises of UNICEF headquarters.

8. Mechanisms for the review and implementation of future recommendations of the UNICEF/World Health Organization (WHO) Joint Committee on Health Policy (JCHP) and the United Nations Educational, Scientific and Cultural Organization (UNESCO)/UNICEF Joint Committee on Education (JCE).

9. Annual reports to the Economic and Social Council.

10. Report on the identification of a location for the establishment of "a regional presence" in Central and Eastern Europe, the Commonwealth of Independent States and the Baltic States.

11. Coordination of UNICEF activities concerning human immunodeficiency virus/acquired immunodeficiency syndrome (HIV/AIDS).

12. Election of Executive Board representatives to the UNESCO/UNICEF Joint Committee on Education for the biennium 1995-1996.

13. 1995 UNICEF Maurice Pate Award.

14. Adoption of decisions.

15. Other business.

16. Concluding statements by the Executive Director and the President.

PROVISIONAL ANNOTATED AGENDA

1. Opening of the session: remarks by the President and the Executive Director

Introductory statements will be made by the President of the Executive Board and the Executive Director.

2. Adoption of the provisional agenda

The provisional agenda has been structured in accordance with decisions 1994/R.1/2 and 1994/R.3/9 of the Executive Board and other relevant decisions and reflects suggestions submitted by several members of the Board.

3. Management review of UNICEF

The Executive Board, in its decision 1994/R.3/9, included this item in its first and third regular sessions for consideration. An executive summary of the report of the management review of UNICEF is contained in document E/ICEF/1995/AB/L.1. The full report (in English only) will be sent to the UNICEF Executive Board focal points in early January 1995. The recommendations of the Executive Director and the Advisory Committee on Administrative and Budgetary Questions on the report will be available later. The Board may consider adopting a procedure and timetable for in-depth consideration of the report and related documents.

4. Follow-up to the multi-donor evaluation of UNICEF

By its decision 1994/A/8, adopted at its 1994 annual session, the Executive Board requested the Executive Director to present a full report on the following subjects to the Board at its first regular session of 1995: a general strategy document on capacity-building, empowerment, service delivery and advocacy; improved programme designs for all UNICEF priority sectors, taking into account all three strategy elements; and a strategy on emergency assistance based on all three strategy elements and taking into account the role of UNICEF within the United Nations system and the need to strengthen linkages between UNICEF emergency work and its development goals.

As part of the same decision, the Executive Director was also requested to report to the Board, as an integral part of the response to the requests mentioned above, as to which operational strategies and concrete measures the secretariat intends to introduce to adjust UNICEF's own organizational capacity.

The strategy on emergency assistance is included in the report on UNICEF emergency operations (E/ICEF/1995/5).

At the Board's third regular session of 1994, the secretariat provided a status report on follow-up to the multi-donor evaluation (E/ICEF/1994/L.20). That report stated that the general strategy document on capacity-building, empowerment, service delivery and advocacy would be presented to the Board early in 1995. However, because of the important policy documents to be discussed by

the Board in 1995 (on health, water supply and sanitation, and basic education), the secretariat believes that it would be more appropriate to benefit from the Board's discussion of those papers before preparing the general strategy document. That paper will be presented to the Board at a session to be determined in 1996. A basic outline of the general strategy document can be found in document E/ICEF/1995/6.

5. Emergency operations

In its decision 1994/A/5, the Executive Board requested the Executive Director to report to it at its first regular session of 1995 on the UNICEF contribution to the implementation of General Assembly resolution 48/57 of 14 December 1993 concerning the strengthening of the coordination of humanitarian assistance. In the same decision, with a view to achieving greater consistency, clarity and transparency in the presentation of budgetary information on the use of emergency funds, the Executive Board also requested the Executive Director to report to it at its first regular session of 1995 on the proportion of emergency funding that also contributes to meeting UNICEF development objectives. A comprehensive report covering these and related issues is available in document E/ICEF/1995/5.

6. Improving the consideration and approval process of country programme recommendations

In its decision 1994/R.2/8, adopted at its second regular session of 1994, the Executive Board decided to discuss how to improve its working methods concerning the consideration and approval process of country programme recommendations at the first regular session in 1995. A paper intended to facilitate the Board's deliberations on this item is contained in document E/ICEF/1995/CRP.2.

7. Follow-up on conference facilities at the premises of UNICEF headquarters

This paper, which reports on further progress with regard to the question of conference facilities at the premises of UNICEF headquarters, was requested by the Executive Board in its decision 1994/R.3/8, adopted at its third regular session of 1994 (see E/ICEF/1994/AB/L.15).

8. Mechanisms for the review and implementation of future recommendations of the UNICEF/World Health Organization (WHO) Joint Committee on Health Policy (JCHP) and the United Nations Educational, Scientific and Cultural Organization (UNESCO)/UNICEF Joint Committee on Education (JCE)

In its decision 1994/R.2/4, adopted at its second regular session of 1994, the Executive Board decided to examine the mechanisms for the review and implementation of future recommendations emanating from the UNICEF/WHO Joint Committee on Health Policy and the UNESCO/UNICEF Joint Committee on Education at its first regular session of 1995. With a view to facilitating the Board's discussion of this item, the secretariat has prepared document E/ICEF/1995/P/L.1.

9. Annual reports to the Economic and Social Council

During its third regular session of 1994, the Executive Board held preliminary discussions on the type of report to be prepared for the Economic and Social Council as called for in paragraph 29 of General Assembly resolution 48/162 of 20 December 1993 and paragraph 7 of Economic and Social Council resolution E/1994/33. Subsequently, the Executive Board and the secretariats of UNICEF, the United Nations Development Programme (UNDP), the United Nations Population Fund (UNFPA) and the World Food Programme (WFP) met to discuss the best means to meet the requirements of the General Assembly and the Economic and Social Council resolutions. The outcome is contained in document E/ICEF/1995/CRP.4, which is presented to the Executive Board to facilitate its consideration and action on this matter.

10. Report on the identification of a location for the establishment of "a regional presence" in Central and Eastern Europe, the Commonwealth of Independent States and the Baltic States

This item has been inscribed on the agenda in response to written requests made by several members of the Executive Board. An information note on this matter is contained in document E/ICEF/1995/CRP.3.

11. Coordination of UNICEF activities concerning human immunodeficiency virus/acquired immunodeficiency syndrome (HIV/AIDS)

In its decision 1994/R.2/13 (E/ICEF/1994/13 (Part II)), the Executive Board encouraged the UNICEF secretariat to continue to participate in the negotiations among UNDP, UNESCO, UNFPA, the World Bank and WHO to establish a joint and co-sponsored United Nations programme on human immunodeficiency virus/acquired immunodeficiency syndrome (HIV/AIDS). A progress report on UNICEF support to that programme is contained in document E/ICEF/1995/7.

12. Election of Executive Board representatives to the UNESCO/UNICEF Joint Committee on Education for the biennium 1995-1996

There will be an election of Executive Board representatives to the UNESCO/UNICEF Joint Committee on Education (JCE) for the biennium 1995-1996, comprising five members elected in their personal capacity and representing the five regional groups at the United Nations and five alternate members elected in their personal capacity from the same country as the members, bearing in mind the necessity for continuity. The President of the Board is an ex officio member of JCE.

13. 1995 UNICEF Maurice Pate Award

On the basis of the Bureau's examination of the nominations submitted, the Executive Director has made a recommendation for the recipient of the 1995 UNICEF Maurice Pate Award.

14. Adoption of decisions

Draft decisions that may be put forward in addition to those contained in documentation for the first regular session will be adopted under this agenda item.

15. Other business

16. Concluding statements by the Executive Director and the President

The Executive Director and the President will make concluding remarks, followed by the closure of the session.

Annex

Proposed timetable and organization of work for the first regular session of 1995 of the Executive Board, 1 to 3 and 6 February 1995

		Wednesday, 1 February
10 a.m.-11 a.m.	Item 1:	Opening of the session and remarks by the President and the Executive Director
	Item 2:	Adoption of the provisional agenda
11 a.m.-1 p.m.	Item 3:	Management review of UNICEF
	Item 4:	Follow-up to the multi-donor evaluation of UNICEF
3 p.m.-6 p.m.	Item 3:	Management review of UNICEF
	Item 4:	Follow-up to the multi-donor evaluation of UNICEF
		Thursday, 2 February
10 a.m.-1 p.m.	Item 5:	Emergency operations
3 p.m.-4 p.m.	Item 5:	Emergency operations
4 p.m.-6 p.m.	Item 6:	Improving the consideration and approval process of country programme recommendations
		Friday, 3 February
10 a.m.-12 noon	Item 7:	Follow-up on conference facilities at the premises of UNICEF headquarters
12 noon-1 p.m.	Item 8:	Mechanisms for the review and implementation of future recommendations of the UNICEF/WHO Joint Committee on Health Policy and the UNESCO/UNICEF Joint Committee on Education
3 p.m.-4.30 p.m.	Item 9:	Annual reports to the Economic and Social Council
4.30 p.m.-6 p.m.	Item 10:	Report on the identification of a location for the establishment of "a regional presence" in Central and Eastern Europe, the Commonwealth of Independent States and the Baltic States

Monday, 6 February		
10 a.m.-11 a.m.	Item 11:	Coordination of UNICEF activities concerning HIV/AIDS
11 a.m.-1 p.m.	Item 12:	Election of Executive Board representatives to the UNESCO/UNICEF Joint Committee on Education for the biennium 1995-1996
	Item 13:	1995 UNICEF Maurice Pate Award
	Item 14:	Adoption of decisions
	Item 15:	Other business
	Item 16:	Concluding statements by the Executive Director and the President

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